

**Please make an appointment via telephone  
or e-mail with one of our consultants:**

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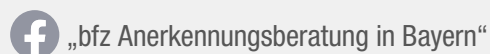
**Counseling on Credential Recognition and  
Adjustment Qualification is coordinated by:**

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# Counseling on Credential Recognition and Adjustment Qualification

**Please note: We cannot give you advice without an  
appointment. Please make sure you call or email us to  
set a time and date to see us at one of our service points.**

**For people with foreign qualifications**

## You ...

- ... have successfully completed your studies or vocational training abroad?
- ... want to work in Germany?
- ... need support with the recognition of your foreign qualification?
- ... are seeking an eligible job training scheme?
- ... have already submitted your application for credential recognition and now have questions regarding the next steps?
- ... need support getting the recognition of your foreign professional qualification?

## We ...

- ... advise you on the recognition process and explain the recognition procedure.
- ... support you with application submission for credential recognition and throughout the entire recognition process.
- ... clarify financing options.
- ... help you find a suitable qualification training.
- ... advise you via e-mail, phone, digital or in person.

## Our Counselling ...

- ... is free of charge, customized and individual.
- ... takes place in German or English.

### **Please bring the following documents to your appointment (if available):**

- ... your original credentials and German translations
- ... your subjects and grades overview
- ... job references
- ... proof of further training
- ... CV/resume
- ... ID card/passport



**You would like to be advised in another language or bring a translator with you?**

**No problem. Advice is also available in other languages.**

**Please do not hesitate to contact us.**

**We advise you free of charge and individually.  
Feel free to contact our consultants.**